



Trustee Role Description

Overview

Our trustees work together to ensure the foodbank fulfils its purpose, supports the needs of our clients, is well managed, meets all charitable obligations, and remains financially viable.

Responsibilities, to be carried out along with the board of trustees, include:

- Developing a long-term strategy for the food bank with clear objectives which are monitored and adapted.
- Ensuring the food bank has appropriate procedures to comply with current legislation and good practice, including employment, health and safety, equal opportunities, safeguarding and GDPR compliance/data protection etc.
- Recruiting, managing, and supporting employees and volunteers.
- Ensuring the organisation's financial dealings are systematically accounted for and on time, independently examined (on income over £25k) and made publicly available when necessary.
- Ensuring the food bank is accountable and actively complying with statutory reporting requirements and the law.
- Ensuring appropriate financial plans are in place for future budget allocations as well as looking after contractual agreements with external partners that award money for core costs and additional projects.
- Promoting the organisation to a wide audience of potential funders, beneficiaries, and the wider community.

We're looking for someone who

- Is committed to the work of the Nantwich foodbank.
- Supports our values.
- Is a team player and sound decision maker.

Benefits of volunteering

- Using your existing skills to make a difference.
- Meeting new people who share your passion to eradicate poverty in the local community.
- Making a real difference to the running of the food bank and the lives of our clients.

**Impact of your role**

By becoming a Trustee, you will ensure the future viability of the foodbank, enabling it to provide vital support in your local community.

Support

A trustee induction will support you in this role, as well as access to local voluntary action trustee training.

Time commitment

Bi-monthly meetings in person (2-3 hours every other month) plus 2-3 hours a month carrying out any additional responsibilities of interest for example supporting fundraising, joining the HR committee, or acting as a link with local churches.